

RAMS – Risk Analysis and Management Sheepworld

Activity: School trip	Date:
Location: SheepWorld	

Teachers/Supervisors:	
Group Name:	

Risks (potential loss)

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| 1. Tripping & Falling |
| 2. Animal Bite |
| 3. Possible drowning in pond |
| 4. Insect bites |
| 5. Sun exposure |

Casual Factors

Risk Reduction Strategies

<p>People: Disobeying Rules Ignoring warning signs</p>	<p>Children under the age of 10 must be actively supervised by a caregiver 16 years or over Reinforcing polices and regulations</p>
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<p>Equipment: Pond life Encounter Adventure Terrain Eco Discovery Trail</p>	<p>Child proof gates and fencing. Meets national safety standards and requirements. Safety report available and completed by Craig Mac Donald at All about People. Purposely built children’s playground made of natural materials. Child Proof Gates and fencing Reinforcing polices and regulations</p>
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<p>Environment: Adverse weather Sun exposure</p>	<p>Adequate shelter from wind and rain, umbrellas provided Hats, sunscreen, marquee, large table umbrellas</p>
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Critical Incident Management

Identified Risks

Emergency procedures to manage each identified risk.

Emergency Gear required

1. Tripping and Falling	First Aid procedures by staff. Emergency Services called if required	First aid equipment and supplies
2. Animal Bite	First Aid procedures by staff Emergency Services called if required	First aid equipment and supplies
3. Possible drowning	Staff take control of situation. Emergency services called.	First aid equipment and supplies
4. Insect Bites	Insect repellent supplied onsite	First aid equipment and supplies
5. Sun exposure	First Aid procedures by staff. Sun block, hats, umbrellas	First aid equipment and supplies

National Standards Applicable

First Aid Certificate.
Safety Report by Craig Mac Donald at all About People

Policies and Guidelines Recommended (program specific)

SheepWorld rules: Onsite Groups Coordinator meets and greets group and advises safety on entry to site.
Children under the age of 10 must be actively supervised by a caregiver 16 years or over.
No alcohol to be brought into the premises.

Minimum Skills required by staff/volunteers

Supervisory skills.
Organisational skills
Disciplinary processes

Comments

1. Staff training	Staff are trained in First Aid procedures and Emergency Services will be called if required.
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SAP - Safety Action Plan

Outdoor Safety Action Plan

Activity: Sheepworld

Location: Warkworth

What could go wrong?	Tripping and Falling Animal Bite Possible Drowning Insect Bites Sun exposure
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What would cause it to go wrong?	Disobey rules and regulations. Ignoring warning signs. Under the influence of drugs or alcohol.
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How do we prevent it from going wrong?	Comprehensive safety talk Effective supervision by Adults/Teachers/Supervisors. Onsite Groups Coordinator Ensure rules and policies are followed.
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What is the Emergency Plan?	Staff are trained in First Aid procedures. Emergency Services will be called if required
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